

# July 2006 GED UPDATE

## Examiner's Conference

*Thank you for the lovely letter opener. It is engraved GED 2006 on one side and In Appreciation on the other side. You are a great group of people, dedicated to helping others, conscientious, and supportive. I shall use the letter opener to open transcript requests from many of the GED graduates that you have served. Thanks, B. J.*

## \*\*\*\*\*Post Conference Announcement\*\*\*\*\*

**Effective July 1, 2006 with the new scoring contract the pricing will reduce. The cost for scoring will be \$4.60 with no cost for essay rescoring. The charge will occur when the first test is scored.** The new pricing was not announced at the conference because it may have raised financial issues best addressed at the local level.

The new process will not require demographics or answer sheets for your 2007 GEDTS order. KYAE will adjust your order form accordingly and mail you a copy of the final order. If you had a Purchase Order number that must match exactly, please let us know. KYAE will be adjusting the order forms and making copies with a goal of mailing final 2007 contract packages to GEDTS by Friday, July 14.

KYAE is pleased the RFP process and the new contract resulted in **decreased** scoring costs, material cost, and mailing costs for test centers.

## Application and Demographic Forms Online

You will receive separate instructions as soon as the application form and demographic form are available for completion online. This website address should not be given out to prevent students from submitting applications and demographic forms before certified as test ready. Adult education providers will also receive the same information. These forms should not be completed until the student is ready and certified to test. KYAE will let test centers and providers know when all processes are in place and provide an effective date when applications and demographics must be completed online.

## Student Access to Scores

You will also receive instructions for students to have access to individual scores. This will require the creation of an e-mail address. Test centers and adult education providers will have directions for creating a free e-mail address. The student will receive a password to access scores. Students will have a website address where they can access their scores using the password. KYAE will let you know when this service is fully functional.

## Scanning

KYAE is obtaining quotes on scanners. As each test center is provided a scanner, you will receive instructions about downloading answer sheets, update capability, and the scanning process.

## Damaged or Contaminated Secure Materials

At Kentucky's request, GEDTS has issued guidelines for handling damaged or contaminated GED test booklets. There was a contradiction in the manual. The GEDTS guidelines provide more clarity.

KYAE has added additional Kentucky guidelines to ensure test centers will not be charged with missing materials. The materials are received in a warehouse and checked against the picking plan. Without clear documentation attached to the returned materials, a test center could still be charged with missing materials. **These guidelines are attached.**

## List Serve

KYAE is creating a list serve for GED examiners. KYAE will automatically enter all chief examiner names. For examiners to have access, they will need to apply. The instructions will go out after the listserve is created.

## Addendum Codes

Modifications have been made to addendum codes. **Next week you will receive a new listing.** Please use the correct addendum coding for each site. This will allow better analysis of programs types. The two digit coding for local jails, juvenile facilities, job corps, and state correctional facilities will change.

## Emergency Plans

Most of the emergency plans came in on schedule. If you have not submitted your plan, please do so. The emergency plans will be reviewed and you will receive documentation as soon as time permits. The priority is getting the application/demographic process, student access to scores, and scanning fully functional.